

TRENTON STEM TO CIVICS CS-08006183 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
School Breakfast and Summer Food Service Program Outreach	School Breakfast and Summer Food Service Program Outreach (Off-Site Assessment Tool) (1600H)	TRENTON STEM TO CIVICS CS-08006183	1601	02/07/2020	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:56 PM CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:05 PM The summer food service program posters will be displayed in each school and also posted our website.				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:20 PM SFA's must inform eligible families about the availability and location of free meals for students through the Summer Food Service Program. The following link can be used to download a brochure from USDA that can be sent to households or posted on the SFA's website: https://fns-prod.azureedge.net/sites/default/files/Hotline-English.pdf Explain in detail how the finding was corrected and the measures taken to ensure that it will not occur in the future. Indicate the date of implementation.				
Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation) (Nutrition/Meal Compliance)	Trenton Stem to Civics Charter Middle School	6	02/07/2020	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:55 PM CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:09 PM Only low fat mayonnaise, sour cream and salad dressings are offered as of January 13th.				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:21 PM Reduced-fat, low fat, or fat-free mayonnaise, sour cream, and/or salad dressings should always be offered instead of full-fat varieties. This was observed during the review period of the administrative review. Regular mayonnaise and regular ranch dressing was offered and served for lunch. Technical assistance was provided.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	Trenton Stem to Civics Charter Middle School	403	02/07/2020	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:55 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:08 PM				
Corrective Action History	Lowfat unflavored and lowfat flavored milk is offered for breakfast starting on January 9th.				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:21 PM				
	<p>A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>On January 8, 2020-observed that only white skim milk was offered for the students. This was addressed to Lamar and Mr. Snuffin (BA) and explained that if this is repeated in the next AR, it will be considered a repeat violation and fiscal action will assessed.</p>				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	Trenton Stem to Civics Charter Middle School	901	02/07/2020	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:54 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:05 PM				
Corrective Action History	The onsite accountability reviews were conducted on January 29th and 30th using form 142 and 292				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:21 PM				
	<p>All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP On-Site Accountability Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The SBP On-Site Accountability Review Form (#292) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	Trenton Stem to Civics Charter Middle School	1404	02/07/2020	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:56 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:06 PM				
	A written food safety plan has be prepared for both schools on January 30th.				
Corrective Action History	Flagged by Corinne Santos-Hernandez 01/09/2020 12:21 PM				
	SFA did not have a copy of the written food safety plan available on day of review. Schools participating in the school lunch and breakfast programs must implement a food safety program for the preparation and service of meals that complies with Hazard Analysis Critical Control Point (HACCP) principles. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Group 1: CA Count (3)				
		TRENTON STEM TO CIVICS CS-08006183		02/07/2020	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:54 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:14 PM				
	The local school wellness policy has been updated as of January 31st. The policy will be approved by the Board in February and posted on the school's website. The policy will be assessed once a year by the wellness committee				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:20 PM				
	A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, at least once a school year. Provide the date the assessment was completed. In addition, upload a copy of the assessment do the documents tab.				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:20 PM				
Corrective Action History	The Local School Wellness Policy must be reviewed and updated periodically. An example would be to update the policy at an annual stakeholders' meeting. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:20 PM				
	The Local School Wellness Policy must be made available to the public (including parents, students and others in the community). Acceptable methods include disseminating a printed copy or posting a copy on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Group 2: CA Count (2)		TRENTON STEM TO CIVICS CS-08006183		02/07/2020	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/11/2020 08:55 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by JOHN SNUFFIN 01/31/2020 03:16 PM				
	The USDA Training Tracker tool is being used to document the training hours of the cafeteria staff as of January 29th.				
	Flagged by Corinne Santos-Hernandez 01/09/2020 12:20 PM				
Documentation of training hours completed by all employees must be kept. The USDA Training Tracking Tool or the SOARS Team Work tracker can be used to document training hours. Both tools contain all required fields for documenting compliance with professional standard training requirements. If the SFA is using a different tracking tool, it must include all required fields. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..					
January 7, 2020 - The training hours was not documented at the time of the on-site review. Advised Mr. Snuffin that this is a mandatory procedure for all the those involved in the school nutrition program. Mr. Snuffin created a word document during my on-site portion of the review and going forward this will be implemented.					
Flagged by Corinne Santos-Hernandez 01/09/2020 12:20 PM					
SFAs must track and record the annual training hours completed by each food service program employee. At a minimum, records should list the employee name, school, training title, topics/objectives, training source, dates and total training hours to demonstrate training completion. It is mandatory, if being reviewed, that the Primero Edge Teamwork training tracker tool (accessed through SOARS) be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged